

# English for Law

## Section 1: Overview

### Is this course for me?

- This course is ideal for students who want to improve their English skills for use in a variety of legal contexts
- It combines general English with specialist English for law related topics
- You'll develop the language skills to communicate comfortably in legal contexts such as Legal English, company law, employment law, contracts, intellectual property, property law, and more.

### Key Facts

Available in

- London

Start dates:

- Every Monday between 3 January and 5 December 2022

Entry level:

- Lower Intermediate (Kings Level 4)

Age:

- 16+

Duration:

- Minimum 2 weeks

Class size:

- Maximum 14

Lessons per week:

- 28 lessons per week total (21 hours). 20 lessons (15 hours) General English + 8 lessons (6 hours) Legal English

### **Included in the price:**

- 28 lessons per week (21 hours)
- Welcome Information Pack
- Course materials
- Placement test on arrival, weekly assignments, group participation and progress tests
- Use of Computer Learning Centre
- Access to Classmate, the Kings online learning platform
- Free Wi-fi at school
- Regular accompanied visits to law firms or legal institutions
- Full access to Kings social programme, with at least two free activities per week
- Full access to join Kings' school clubs and societies
- Optional weekly lecture programme
- End-of-course certificate (90% or higher attendance required)

## **Section 2: Course structure and content**

- **20 lessons (15 hours) per week of General English**
- **8 lessons (6 hours) per week Legal English**

### **General English lessons**

Your general English lessons will be designed to improve your reading, writing, speaking and listening at a consistent rate. Each week, lessons will focus on a different topic.

### **Key areas covered include:**

#### Communication skills

- Conversational language skills
- Listening and accents
- Reading and interpretation
- Writing and presenting

#### Linguistic resources

- Building your vocabulary bank
- Fine tuning your pronunciation
- Interpretation of texts
- Grammar and syntax

#### Study skills

- Note taking and revision
- Research skills
- Time management and planning
- Dictionary work
- Learner autonomy

## Cultural and personal development

- Understanding cultural difference and similarity
- Team work and leadership
- Presenting an argument
- Discussion skills

You will be assigned to your general English class based on your current Kings Level. We have classes right through to Level 8 (Advanced), and you will progress up through the levels as your skills improve and your confidence grows.

## **Specialised Legal English lessons**

These lessons will focus on the following key areas:

- Legal English terminology including criminal vocabulary, types of court, employment law, intellectual property, company law, property law
- Presentation skills, formal letter writing
- Educational visits
- Legal case studies

Core example subjects using English for law include:

- Introduction to Legal English
- Company Law
- Employment Law
- Contracts
- Intellectual Property
- Property Law
- Legal Practitioners
- European Union Law
- Debtor-Creditor Law
- Competition Law

Students visit law firms and legal institutions as part of this course.

Example visits include:

- The Supreme Court
- The Houses of Parliament
- The Rolls Building
- The Old Bailey (Central Criminal Court)
- The Law Society
- Croydon Crown Court
- Firm of solicitors (firm to be chosen in relation to students' areas of interest)
- Magistrate's Court
- The Royal Courts of Justice

## Section 3: Meet the teacher - Susan Brice

- Susan Brice, the English for Law teacher at Kings London, has been teaching for over 30 years.
- She has a BA (Hons) English Language and Literature, RSA Preparatory Certificate in TEFLA from International House and a Diploma in Linguistics.
- In relation to her role delivering the Legal English section of the English for Law course, Sue has experience of criminal and civil court proceedings, having worked as a solicitors' clerk. This has involved attending counsel in court and taking notes of trial for both barrister and solicitor reference; liaising between barrister and solicitor during court hearings, when necessary; attending and recording counsel conferences in lieu of solicitor; attending counsel on prison visits; taking witness statements; filing claims with court office; acting as court interpreter Polish/English.
- Susan also has five years' experience teaching legal English skills at Warsaw University, Poland.

## Sample timetable

Please note: Sample timetable subject to change. General English lessons may take place in mornings or afternoons in summer.

	Mon	Tues	Weds	Thurs	Fri
09:00 – 10:30 (Lessons 1 & 2)  General English	<b>Progress test</b> including listening and writing  Individual and group feedback on test	<b>Grammar</b> Using 'will' and 'shall' in polite requests  <b>Pronunciation</b> Open and closed questions (intonation)  <b>Professional skills</b> Interviews.	<b>Vocabulary</b> Common idioms and phrasal verbs used to describe behaviour  <b>Reading, listening and writing</b> Giving tips on how to behave in different situations	<b>Listening</b> Understanding how technology works  <b>Functional language</b> Giving instructions  <b>Task-based learning (leadership and team work)</b> Building a bridge	<b>Grammar review</b> 'Will', 'shall' and relative clauses  <b>Video</b> Ted Talk: How to lead a conversation between people who disagree  <b>Discussion</b> Beyond right and wrong?
10:30 – 11:00	Break	Break	Break	Break	Break
11:00 – 12:30 (Lessons 3 & 4)  General English	<b>Vocabulary</b> Social behavior: Talking about norms and customs  <b>Discussion</b> Understanding cultural differences	<b>Video</b> Phone addiction.  <b>Role-play</b> Asking for and offering help  <b>Study skills</b> Making effective notes	<b>Real English</b> People in the newspapers today  <b>Grammar</b> Defining relative clauses  <b>Vocabulary</b> Adjectives of character	<b>Writing</b> An email describing a new invention.  <b>Presentations</b> A future without cars.	<b>Vocabulary</b> Diplomatic language  <b>Professional skills</b> Giving and receiving feedback  <b>Discussion –</b> Beyond right and wrong?
12:30 – 13:30	Lunch	Lunch	Lunch	Lunch	Lunch
13:30 – 15:00 (Lessons 3 & 4)  Week 1	<b>Discussion</b> The practise of Law  <b>Vocabulary</b> Types of courts: examining the differences between civil, common and criminal law, and how these relate to different types of courts	<b>Reading</b> Bodies of law and types of law  <b>Speaking</b> Explaining what a law says: use of directives, ordinances, statutes and bills in the operations of the law	<b>Listening</b> Documents in court  <b>Vocabulary</b> Legal Latin: examining functions of notices, motions, affidavits, injunctions and other common court documents	<b>Writing</b> The use of legal Latin  <b>Reading and discussion</b> A lawyers curriculum vitae: developing legal writing skills while examining the use of specific vocabulary	<b>Free time</b>
13:30 – 15:00 (Lessons 3 & 4)  Week 2	<b>Discussion</b> Law firm structure  <b>Vocabulary</b> Persons in court: discussing the internal structure of a typical law firm, focusing on the role played by partners and associates	<b>Writing and speaking</b> Civil court systems  <b>Reading</b> Criminal courts: developing legal writing skills while focusing on the nature of various civil court systems. Preparing for a visit to the Central Criminal Court.	<b>Educational visit</b> The Old Bailey (the Central Criminal Court)  Students will learn about the workings of the court and watch sections of a number of real trials	<b>Reading and discussion</b> Documents in court: following their visit, students examine various documents used in court	<b>Free time</b>